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| **Position : Compliance Officer & Money Laundering Reporting Officer** |
| **Eligibility:*** Must be of Omani Nationality
* Minimum Age : 21 years as on 01.09.2017
* Maximum Age : 50 years as on 01.09.2017
* Minimum Educational Qualifications : Graduation
* Candidates with additional qualifications / certifications in the relevant area will be given preference

**Brief Job Description :*** Ensuring Compliance with applicable laws and regulations of the Sultanate
* Identifying and assessing compliance risk
* Advising on compliance policy, processes, rules and standards
* Assessing the impact of new laws, regulations and guidelines
* Responsible for follow up and compliance for the CBO examination
* Guidance to staff on implementation of compliance policies and processes
* Discharging responsibilities of Money Laundering Reporting Officer
* Liaison with relevant external bodies and furnishing regulatory compliance reports
* Sample compliance testing to validate the certification by departments / units
* Conducting Monthly Compliance Committee meetings
* Ensuring Instructions from CBO /Legal Authorities regarding Blocking of Funds

**No. of vacanc**y : One  |

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| **Position : Internal Auditor**  |
| **Eligibility:*** Must be of Omani Nationality
* Minimum Age : 21 years as on 01.09.2017
* Maximum Age : 50 years as on 01.09.2017
* Minimum Educational Qualifications : Graduation
* Candidates with additional qualifications / certifications in the relevant area will be given preference

**Brief Job Description :*** Prepare Internal audit Plan of the branch & Conduct Internal Audit accordingly
* Regular verification of office accounts vouchers & Random verification of other transactions
* Verification of Loan Documents
* Verification of Interest rate for deposit/ loan accounts
* Detect leakage of income/ commission/ exchange etc
* Verifying whether Exception Reports are properly disposed by the concerned official
* Submission of reports to Head Office
* Follow-up for rectification of residual issues related to previous Audit Reports etc.

**No. of vacanc**y : One  |